

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. No.: COE/2020/024

Date: 19th July, 2020

NOTICE

Submission of Examination Forms: Regular, Reappear, Repeat and Improvement of Grade - Odd Semester December 2020 Courses on ERP

This is to inform all students that the **registration for Regular, Reappear, Repeat and Improvement of Grade for Odd Semester December 2020 Courses will start from Tuesday, September 1st 2020 on ERP.**

Students can register for a course (paying the fee of Rs. 500/- per course) he/she wants to reappear in which he/she has fail (F)/ absent (AB)/ examination cancelled (EC)/ Unsatisfactory (U) grade in the previous Odd Semester.

Students can register for a course (paying the fee of Rs. 5000/- per course) he/she wants to repeat in which he/she was debarred (DE) in the previous Odd Semester or wants to improve the last achieved minimum passing grade in the course.

The last date of Registration and Submission of Examination Form on ERP is Friday, 25th September 2020. Student who are appearing in the reappear/repeat examinations in July 2020 are advised to register for the examination only after the declaration of Summer Term-I&II Results.

PLEASE NOTE:

- (1) Fine of Rs. 100/- per day will be charged after 25th September 2020 till 30th September 2020.
- (2) **The examination form will be accepted of only those students who have paid the program fee of Odd Semester 2020 on or before September 20th 2020 and no outstanding amount is standing on ERP.**
- (3) **The Examination Form will not be accepted after 30th September 2020.**
- (4) The evidence of exam fee payment should be sent to accountsgdgu@gdgoenka.ac.in for fee reconciliation

The Registration Link of Examination Form: <http://gd.servergi.com:8089/isimgdgu/login>

For any further queries, you may contact the office of the Dean of respective schools.



Controller of Examinations

Copy to: Office of the President/ Pro Vice-Chancellor/ Registrar/ Deans/ Accounts/ Notice Board.