

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. No.: COE/2022/002

Date: 21st February 2022

NOTICE

Submission of Examination Form on ERP: Regular/Reappear/Repeat/ Improvement of Grade – ETE Even Semester May & June 2022 Courses.

The University's Examination Registration Form for Regular/Reappear/Repeat/Improvement courses for Even Semester End Term Examination (ETE) May & June 2022 will start from **Monday, February 21st 2022** on ERP for all eligible students.

Students can register by filling the "Reappear Exam Form" on ERP for the course/s he/she wants to reappear in which he/she has fail (F)/Absent (AB)/Examination Cancelled (EC)/Unsatisfactory (U) Grade in the previous Even Semester Examinations. The exam fee is Rs.500/- for each course.

Student can register by filing the "Repeat Exam Form" on ERP for a course/s he/she wants to repeat in which S/he has detained (DE) in the previous Even Semester Examinations or wants to improve the last achieved minimum passing grade in the course. The exam fee is Rs.5,000/- for each course.

Students having backlogs and are within N+1 or N+2 duration, are also eligible to fill up the ETE May/June 2022 Examination Form on ERP.

The Last Date of Submission of Examination Registration Form is Friday, March 11th 2022

NOTE:

- (1) Fine of Rs. 100/- per day will be charged after 11th March 2022 till 18th March 2022. Thereafter examination form will be accepted on payment of fine of Rs.200/- per day till March 31st 2022.
- (2) **The Examination Form will not be accepted after 31st March 2022.**
- (3) **Student must send the details of Exam Fee Payment via email at accounts gdgu@gdgoenka.ac.in**

For any further queries, you may contact the office of the Dean of respective schools.



Controller of Examinations



Copy to: Office of the President/Vice-Chancellor/ Registrar/ Deans/Accounts/Notice Board.