

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. No.: COE/2022/007

Date: 07th November 2022

NOTICE

Submission of Examination Form: Regular/ Reappear/ Repeat/ Improvement of Grade – ETE Odd Semester Courses January 2023.

The University's Examination Registration Form for Regular (Form No.1)/Reappear (Form No.2) /Repeat (Form No. 3) and Grade Improvement (Form No. 4) courses of Odd Semester End Term Examination (ETE) January 2023 is commencing today i.e. **Friday, November 18th 2022** for all eligible students of the University.

Students can register by filling the "Reappear Exam Form" for the course/s he/she wants to reappear in which he/she has fail (F)/Absent (AB)/Examination Cancelled (EC)/Unsatisfactory (U) Grade in the previous Odd Semester Examinations. The exam fee is Rs.500/- for each course.

Student can register by filing the "Repeat Exam Form" for a course/s he/she wants to repeat in which S/he has detained (DE) in the previous Odd Semester Examinations or wants to improve the last achieved minimum passing grade in the course. The exam fee is Rs.5,000/- for each course.

Students having backlogs and are within N+1 or N+2 duration, are also eligible to fill up the ETE January 2023 Examination Form.

The Last Date of Submission of Examination Registration Form is Wednesday, November 30th 2022.

NOTE:

- (1) Student has to submit the duly filled in Examination Form along with the GDGU Fee receipt to the School Coordinator on or before the last date.
- (2) Fine of Rs. 100/- per day will be charged after 30th November 2022 till 5th December 2022.
- (3) **The Examination Form will not be accepted after 5th December 2022.**
- (4) **Student must send/submit the details of Exam Fee Payment at accounts gdgu@gdgoenka.ac.in for Fee receipt.**
- (5) The Examination Form of students having fee outstanding/dues will not be entertained and will not be allowed to write the End-Term Examinations.

For any further queries, you may contact the office of the Dean of respective schools.



Controller of Examinations

Copy to: Office of the President/Vice-Chancellor/ Registrar/ Deans/Accounts/Notice Board.