

## **OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref. No.: COE/EET/JULY/2023/04

Date: 4<sup>th</sup> July, 2023

### **NOTICE**

#### **Ph.D Coursework Examination Registration on CollPoll - July 2023.**

The University's Ph.D Courseworks Examination Enrollment Process of Regular/ Reappear/ Repeat/ Improvement of coursework has commenced on Collpoll from today i.e. Tuesday, July 4<sup>th</sup> 2023 and will go till July 11<sup>th</sup> 2023 for all the eligible scholars of the University.

Scholars can register for the coursework examination on Collpoll for the course/s he/she wants to reappear in which he/she has fail (F)/Absent (AB)/debarred (DE)/Examination Cancelled (EC) Grade in the previous Semester Examinations. The exam dues has been already created on the CollPoll for each course of the scholars.

**The Coursework examination registration of regular scholars will be done automatically by 12<sup>th</sup> July 2023 and scholars can download the Admit Cards for appearing in the examinations.**

**The Last Date of Examination Enrollment on CollPoll is July 11<sup>th</sup> 2023 for the backlog coursework. Scholars can write at [phd@gdgu.org](mailto:phd@gdgu.org)/ [erp.gdgu@gdgu.org](mailto:erp.gdgu@gdgu.org)/ [support@collpoll.com](mailto:support@collpoll.com) if facing any issues.**

#### **Important Instructions:**

1. The scholars will not be allowed to enter inside the exam hall without the Admit Card and Scholar ID Card.
2. **The Examination Enrollment will not be accepted on Collpoll after July 11<sup>th</sup> 2023.**
3. Scholars must check all eligible courses must be reflected on the Admit Card.
4. Scholars must ensure the payment of backlog coursework through CollPoll only.
5. Scholars must **upload the Latest Passport Size Photograph on the Collpoll** for generating the Admit Card.
6. Scholars studying in regular courses, will not be eligible to fill the courses, if not meeting the eligibility criteria of attendance (=>75%) Or having any outstanding dues.
7. **The Admit Card will not be approved if scholar is not satisfying the above criteria (Sl. No. 5).**

For any further queries, you may contact the office of the Dean (Research & Development).



**Controller of Examinations**



**Copy to:** Office of the Vice-Chancellor/ Registrar/ Deans/ Accounts/ Notice Board.