

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. No.: COE/ETE_ODD/2023/001

Date: 2nd November 2023

NOTICE

ETE Enrollment Process - Odd Semester AY 2023-24 on Collpoll

The End-Term Examination (ETE) Enrollment Process of **Regular Courses** of Odd Semester of academic year 2023-24 has started on Collpoll from **Thursday, November 2nd 2023** for all eligible students of the University.

The Exam Enrollment Process of **Reappear/Repeat backlogs** of Odd Semester courses will commence on Collpoll from **November 9th 2023**. Students having backlogs and are within N+1 or N+2 duration, are also eligible to fill up the Examination Form on Collpoll.

Students can register for the reappear/repeat courses on Collpoll for the course/s he/she wants to reappear/repeat in which he/she has fail (F)/Absent (AB)/Examination Cancelled (EC)/Unsatisfactory (U), Detained (DE) grade in the results of previous Odd Semester Examinations. The exam fee is Rs.500/- each for reappear course and Rs.5,000/- for each repeat course.

The Last Date of Examination Enrollment on Collpoll is November 18th 2023 for all regular and backlog courses. Students can write at support@collpoll.com/erp.gdgu@gdgu.org if facing any issues or contact ERP Team before the last date.

Important Instructions:

1. Student must register for all regular courses of Odd Semester AY 2023-24 for ETE.
2. Student must register for backlog courses if any and ensure the payment of backlog papers through the Collpoll only.
3. Student must upload the Latest Passport Size Photograph on the Collpoll for appearing in ETE.
4. "Students Admit Card" for ETE will be generated on the basis of Exam Enrollment of eligible Courses by student.
5. Students will not be eligible for Exam Enrollment if not meeting eligibility criteria of attendance or having any outstanding dues.
6. The Examination Enrollment Form will not be accepted on Collpoll after November 18th 2023.
7. The details of backlog Exam Fee Payment must be sent to accounts@gdgu.ac.in
8. **The Examination Enrollment Form will not be approved and admit card will not be generated if not satisfying criteria.**

For any further queries, you may contact the office of the Dean of respective schools.



Controller of Examinations



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